



PARKS & RECREATION DEPARTMENT TENNIS COURT USE POLICIES AND REGULATIONS

The Town of Bedford Parks & Recreation Department handles all reservations for Town tennis courts.

Reservation applications may be submitted by e-mail jobrien@bedfordnh.org or fax 472-4573, mail to Bedford Parks & Recreation Department, 24 N. Amherst Rd, Bedford, NH 03110

TENNIS COURT FACILITIES

- County Road Courts {4 lighted courts - 2 non-lighted courts}
- Legacy Park Courts {3 non-lighted courts}

TENNIS COURT USAGE AND RESERVATION PROCESS

- Residents **may** make a tennis court reservation for recreational purposes by downloading a reservation form off the website: www.bedfordnh.org and/or www.BedfordRecOnline.com if they wish to reserve a specific time **Reservations for residents for recreational purposes are FREE.**
- Residents wishing to use the tennis courts for recreational purposes do not need a reservation, however use of the courts available is on a first-come-first serve basis.
- Non-Residents and/or “for profit” instructors (both resident and non-resident) MUST obtain a permit by downloading a reservation form off the website: www.bedfordnh.org and/or www.BedfordRecOnline.com. The Parks & Recreation Department will issue a permit when all fees are paid prior to court use. Permits must be on display when reserving the court(s).

TENNIS COURT RESERVATION PRIORITY

1. Town and School Activities
2. Youth Town Leagues/Teams (*membership not based on players ability)
3. Adult Town League/Teams – 90% residency
4. Adult Town League/Teams – 80% residency/employment
5. Individual residents and/or Town Organizations (non-profit)
6. Individual residents and/or Town Organizations (for-profit)

TENNIS COURT FEES

- \$20 for ninety minutes per court without use of lights
- \$40 for ninety minutes per court with use of lights

TENNIS COURT PROCEDURES

- The basic rule of tennis etiquette, as governed by the USTA Tennis Association, should be observed at all times by players and spectators; i.e. waiting to retrieve balls that roll into or behind another court until other players have completed their point; refrain from loud talking/yelling in the court area if others are playing, etc.
- Courtesy is asked of all players. There will be a maximum of ninety minutes playtime when Bedford Town residents are waiting for the court.

- Children must not be allowed to run around the tennis courts unattended.
- Use of the tennis courts shall at all time be subject to control of the Parks & Recreation staff, who shall determine the suitability of the courts for play.
- Proper attire is required! All players must wear tennis shoes or gym shoes. Street shoes and sandals are not allowed.
- No bicycles, tricycles, skateboards, rollerblades, roller skates, scooters, or pets are allowed on the tennis courts.
- No canned beverages or glass containers are allowed inside the fenced court area.
- The tennis courts may be closed at any time due to safety reasons, necessary repairs or maintenance.
- Consistent with Parks Ordinance 25-2, Section 25-2-2 (d), drinking of alcoholic beverages in Town parks/facilities is strictly forbidden, unless the individual is a member of a group/league that has been issued a permit by the Police Department and the Parks & Recreation Department in accordance with the requirements set forth by the Town to obtain such approval.

TENNIS COURT MATCHES, LEAGUES, TOURNAMENTS & PRIVATE INSTRUCTORS

- All game schedules and tournament schedules must be submitted according to the Parks & Recreation Field/Facility Use Policy Guidelines and approved by the Parks & Recreation Department and permits displayed.
- All leagues, tournaments and private instructors using the Town of Bedford Parks & Recreation Tennis Courts must submit a Certificate of Insurance naming the Town as an additional insured and must be on file with the Parks & Recreation Department. (The insurance policy must provide for general liability coverage with limits no less than \$1,000,000 per occurrence and \$2,000,000 aggregate for personal injury, bodily injury and property damage). The courts will not be reserved until proof of insurance is received by the Parks & Recreation Department.
- Non-compliance with the Parks & Recreation Department Tennis Court Policy will result in denial of tennis court usage.

Recommended by Parks & Recreation Manager – February 10, 2010

Recommended by Parks & Recreation Commission – April 13, 2010

Approved by Town Council – May 26, 2010



**PARKS & RECREATION DEPARTMENT
TENNIS COURT
RESERVATION APPLICATION**

NAME: _____

ADDRESS: _____

PHONE: _____ E-MAIL: _____

Please check: Resident Non-Resident --- Instructor Recreational Use

RESERVATION DETAILS

ACTIVITY: _____

COURT REQUESTED: _____

COURTS REQUESTED: _____

DATE(S) OF REQUEST: _____

TIME(S) OF REQUEST: _____

I certify that the information contained herein is true and correct. I agree to abide by the Town of Bedford, Parks & Recreation Department Tennis Court Use Policy, and the conditions of this application and any stipulations of the permit issued for this application.

IF REQUIRED: Please submit with reservation application a Certificate of Insurance naming the Town as an additional insured and must be on file with the Parks & Recreation Department. The insurance policy must provide for general liability coverage with limits no less than \$1,000,000 per occurrence and \$2,000,000 aggregate for personal injury, bodily injury and property damage.

Signature of Person Requesting Reservation Date

*****OFFICE USE*****

DATE RECEIVED: _____ Approved Denied COI DATE: _____

FEES: Yes No TOTAL DUE: \$ _____ Outstanding Bills: Yes No