



PARKS & RECREATION DEPARTMENT TENNIS COURT & PICKLEBALL COURT USE POLICIES AND REGULATIONS

The Town of Bedford Parks & Recreation Department handles all reservations for Town Tennis courts & Pickleball courts.

Reservation applications may be submitted 3 days prior to requested date by e-mail jobrien@bedfordnh.org by fax 472-4573 or by mail to Bedford Parks & Recreation Department, 24 N. Amherst Rd, Bedford, NH 03110

COURT FACILITIES

- County Road Courts {4 lighted tennis courts - 2 non-lighted tennis courts}
- Legacy Park Courts {3 non-lighted tennis courts} Tennis court # 3 {2 non-lighted pickleball courts}

TENNIS COURT & PICKLEBALL COURT RESERVATION PROCESS

- Residents may make a tennis court reservation by downloading a reservation form off the website: www.bedfordnh.org and/or www.BedfordRecOnline.com. **Reservations for residents are FREE for recreational use.**
- Non-Residents and/or instructors (for profit) **MUST** obtain a permit by downloading a reservation form off the website: www.bedfordnh.org and/or www.BedfordRecOnline.com. The Parks & Recreation Department will issue a permit when all fees are paid prior to court use. Permits must be on display when reserving the court(s).

TENNIS COURT RESERVATION PRIORITY

1. Town and School Activities
2. Youth Town Leagues/Teams (*membership not based on players ability)
3. Adult Town League/Teams – 90% residency
4. Adult Town League/Teams – 80% residency/employment
5. Individual residents and/or Town Organizations (non-profit)
6. Individual residents and/or Town Organizations (for-profit)

TENNIS COURT FEES

- \$20 for ninety minutes per court without lights
- \$40 for ninety minutes per court with lights

TENNIS COURT RESTRICTIONS

- The basic rule of tennis etiquette, as governed by the USTA Tennis Association, should be observed at all times by players and spectators; i.e. waiting to retrieve balls that roll into or behind another court until other players have completed their point; refrain from loud talking/yelling in the court area if others are playing, etc.
- Courtesy is asked of all players. There will be a maximum of ninety minutes playtime when Bedford Town residents are waiting for the court.
- Children must not be allowed to run around the tennis courts unattended.

- Use of the tennis courts shall at all time be subject to control of the Parks & Recreation staff, who shall determine the suitability of the courts for play.
- Proper attire is required! All players must wear tennis shoes or gym shoes. Street shoes and sandals are not allowed.
- No bicycles, tricycles, skateboards, rollerblades, roller skates, scooters, or pets are allowed on the tennis courts.
- No canned beverages or glass containers are allowed inside the fenced court area.
- The tennis courts may be closed at any time due to safety reasons, necessary repairs or maintenance.
- Consistent with Parks Ordinance 25-2, Section 25-2-2 (d), drinking of alcoholic beverages in Town parks/facilities is strictly forbidden, unless the individual is a member of a group/league that has been issued a permit by the Police Department and the Parks & Recreation Department in accordance with the requirements set forth by the Town to obtain such approval.

TENNIS COURT MATCHES, LEAGUES, TOURNAMENTS & PRIVATE INSTRUCTORS

- All game schedules and tournament schedules must be submitted according to the Parks & Recreation Field/Facility Use Policy Guidelines and approved by the Parks & Recreation Department and permits displayed.
- All leagues, tournaments and private instructors using the Town of Bedford Parks & Recreation Tennis Courts must submit a Certificate of Insurance naming the Town as an additional insured and must be on file with the Parks & Recreation Department. (The insurance policy must provide for general liability coverage with limits no less than \$1,000,000 per occurrence and \$2,000,000 aggregate for personal injury, bodily injury and property damage). *** If the organizer/instructors insurance carrier will not provide them with the coverage, the coverage should be obtained through Tulip. (Tenant Users Liability Insurance Policy) available via Primex.* (The courts will not be reserved until proof of insurance is received by the Parks & Recreation Department.)
- Non-compliance with the Parks & Recreation Department Tennis Court & Pickleball Court Policy will result in denial of tennis court usage.

Recommended by Parks & Recreation Manager – February 10, 2010

Recommended by Parks & Recreation Commission – April 13, 2010

Approved by Town Council – May 26, 2010

Revised by Parks & Recreation Manager – May 31, 2013

Recommended by Parks & Recreation Commission – June 11, 2013

Revised by Parks & Recreation Manager – September 29, 2017

Recommended by Parks & Recreation Commission - TBD



PARKS & RECREATION DEPARTMENT
TENNIS COURT & PICKLEBALL COURT
RESERVATION APPLICATION

NAME: _____

ADDRESS: _____

PHONE: _____ E-MAIL: _____

Please check: Resident Non-Resident --- Instructional Use Recreational Use

Instructor please check: Resident Non-Resident

RESERVATION DETAILS

ACTIVITY: _____

COURT REQUESTED: _____

COURTS REQUESTED: _____

DATE(S) OF REQUEST: _____

TIME(S) OF REQUEST: _____

I certify that the information contained herein is true and correct. I agree to abide by the Town of Bedford, Parks & Recreation Department Tennis Court Use Policy, the conditions of this application and any stipulations of the permit issued for this application.

IF REQUIRED: Please submit with reservation application a Certificate of Insurance naming the Town as an additional insured and must be on file with the Parks & Recreation Department. The insurance policy must provide for general liability coverage with limits no less than \$1,000,000 per occurrence and \$2,000,000 aggregate for personal injury, bodily injury and property damage.

Signature of Person in Charge

Date

*****OFFICE USE*****

DATE RECEIVED: _____ Approved Denied COI DATE: _____

FEES: Yes No TOTAL DUE: \$ _____ Outstanding Bills: Yes No